

FAHRRAD ESSEN

23.-26.02.2023



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SETUP/DISMANTLING

SITE MEASURING colour : green

SETUP Monday, 20.02.2023 - Wednesday, 22.02.2023

20.02.-21.02. = from 7 a.m. to 8 p.m., 22.02. = from 7 a.m. to 4 p.m., remaining work within the stand area until 8 p.m.

DISMANTLING Sunday, 26.02.2023 from 6 p.m. within the stand area, vehicular access to the site from 7.15 p.m.

END OF DISMANTLING Monday, 27.02.2023, 8 p.m.

EXHIBITOR SERVICE

Contact:

Tanja Haase + Lea Weiler

Telefon: +49 (0)201 72 44-349, -672

E-Mail: service@messe-essen.de

Please remember authorisation for your stand constructor!

SECURITY/STAND PARTY

While the trade fair is on, exhibitors are **permitted to be on the trade fair site** two hours before it starts and one hour after it finishes. Appropriate authorisation is required outside of opening times.

Contact

Michael Masuhr

Telephone: +49 (0)201 72 44-270

Email: michael.masuhr@messe-essen.de

WASTE

For any **waste** that is not reported or is left behind **in the halls**, an **increased fee** of €200/m³ or €3/m² for carpeted floors will be levied.

Order deadline for services

Orders after expiry of the order deadline

Deadline: 10.01.2023

From 11.01.2023 – 20% surcharge

From 20.02.2023 – 35% surcharge

STAND CONSTRUCTION PERMIT

The **stand construction permit form** must be submitted **6 weeks prior to the start of setup**. Further information on the stand construction permit is available in section 4 of the Technical Guidelines.

Contact:

Jens Großkreuz

Telephone: +49 (0)201 72 44-475

Email: jens.grosskreuz@messe-essen.de

LOGISTICS

Access tickets for dismantling on the evening of the 26th of february 2023 can be ordered [here](#). Additional access permissions are handed out on sunday, **26th of february 2023** from 2.30 p.m. on at car parks P2 and P9.

Contact

York Lübbers

Email: logistik@messe-essen.de

ORDER FORMS

[Service order forms](#)